

LOADING REQUIREMENTS GUIDANCE

For Farmers that own heavy vehicles and / or Farmers who engage subcontractors with heavy vehicles to cart for someone else for a fee.

This document is provided to guide and assist farmers that own their own heavy vehicles to meet their Chain of Responsibility compliance with loading requirements.

Farmers that engage common carriers can disregard this checklist and refer to **Engaging Carriers checklist**.

For Farmers that receive or send goods when a heavy vehicle carrier is engaged by the receiver or sender rather than the farmer, refer to the **Heavy Vehicle Consignment Guidance document**.

Note – these answers should ideally be yes, if No, you need to ask more questions, conduct a review of your system or seek additional advice.

GENERAL		
Is the vehicle / trailer combination suitable for the load type, size and mass?	Y	N
Is the load platform and other working areas clean and dry?	Y	N
Are all involved personnel wearing the appropriate Personal Protective Equipment?	Y	N
Is the vehicle / trailer appropriately positioned, level and stable with a park brake engaged?	Y	N
Are appropriate people and equipment available to load / unload?	Y	N
Does any of the cargo require special lifting devices or cranes?	Y	N
Have the load and restrained been regularly checked during the journey?	Y	N
LOADING		
Is the product clean, well packed and secured in appropriate packaging? (where applicable)	Y	N
Is all required documentation completed for the product being moved?	Y	N
Are all necessary permits and licences held by the driver?	Y	N
Is the height, length and width of the load within legal limits?	Y	N
Is the load restraint system suitable to safety restrain the load?	Y	N
Is the total weight of the product within the vehicle's carrying capacity / axle loadings?	Y	N
Is the load positioned to maintain vehicle stability, steering and braking?	Y	N

UNLOADING

Was the product correctly restrained in transit?	Y	N
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Were all items effectively secured?	Y	N
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Were top loaded items stable?	Y	N
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When load restraints were removed did the product remain stable?	Y	N
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Was suitable equipment available to unload the vehicle(s)?	Y	N
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Did the load restraints and packaging prevent spillage?	Y	N
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Did the vehicle manifest indicate it is carrying Dangerous Goods?	Y	N
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GUIDE ONLY