

DAILY HEAVY VEHICLE CHECKLIST

For Farmers that own heavy vehicles and / or Farmers who engage subcontractors with heavy vehicles to cart for someone else for a fee.

Farm Heavy Vehicles can be managed to control the risks associated with vehicle standards requirements by following a simple visual safety check at the start of each day.

Heavy Vehicle Type: _____

Heavy Vehicle Registration Number: _____ Date of Check: _____

Checked by (name): _____

Signed: _____

INSPECTION INSTRUCTIONS

- Check fuel level appropriate for driving task.
- Check that oil /fuel / water are not leaking on ground or side of engine
- Check engine oil level
- Check steering wheel free movement is not abnormal. (over 100mm at outer edge)
- Check for any power steer fluid or other fluid leaks
- Visually inspect wheels for security, tyres for tread and strike to ensure tyre inflated
- Note any obvious structure or body work faults
- Ensure spare wheel is fitted and secure
- Note any air leaks, report if excessive
- Drain condensation from air tanks
- Inspect, note and report any broken springs
- Visual check of turntable to note any abnormalities
- Check turntables correctly hooked up and locked in
- Check all lights, and reflectors for damage and operation. This includes headlights, clearance and taillights, indicators and brake lights
- Check that instruments appear operational, gauges working lights working (including brake fail indicator or gauges)

- Check horn works by sounding
- Check that windscreen wipers and washers work
- Check that windscreen is clean and free of grime. Note and report excessive cracks
- Ensure rear view mirror is in good order, adjusted correctly and clean
- Check that jack, wheel brace, fire extinguisher and safety triangles are present in truck
- Check registration and Accreditation labels are intact, visible and current
- Driver to carry, driver's license (current), logbook, Run Sheet, and Paperwork
- After starting engine listen for loose belts. (Belt squeal indicates loose belts)
- Check that the load is secure before driving off
- When commencing driving, apply brakes at low speed soon after takeoff to ensure operation
- Check that signage, such as Dangerous Goods, Road Train, and Long Vehicle, are correctly displayed, or are removed / covered when not in use
- Driver to sign as having completed inspection on the " Daily Runsheet"
- "Be aware of your working environment at all times"
- _____
- _____
- _____

Fault recording and reporting — a documented system for recording and reporting vehicle faults is recommended. This could include a system to identify and assess the nature and severity of faults and place priorities on their repair.