

COMPLIANCE CHECKLIST

COTTON

For Farmers that own heavy vehicles and / or Farmers who engage subcontractors with heavy vehicles to cart for someone else for a fee.

If you are a farmer that is directly engaging a carrier, use the **Carrier Engagement Checklist**.

If you are a Farmer that is not using your own heavy vehicle or directly engaging a carrier to send or receive grain, use the **Heavy Consignment Guidance document**.

This checklist provides management and control of the risks associated with Chain of Responsibility requirements.

Heavy Vehicle Type: _____

Heavy Vehicle Registration Number: _____ Date of Check: _____

Checked by (name): _____

Signed: _____

Note – these answers should ideally be yes, if No, you need to ask more questions, conduct a review of your system or seek additional advice.

Has the driver declared themselves fit for work?	Y	N
Are your heavy vehicle(s) fit for purpose?	Y	N
Have you conducted a daily heavy vehicle inspection?	Y	N
Is there suitable equipment to move, load, restrain and unload freight safely?	Y	N
Are load plans, consignment notes, despatch documents, container weight declarations available?	Y	N
Have you checked your load width against statutory width limits? Refer to your relevant State guidelines for transporting cotton or codes of practice or notices.	Y	N
Have you checked your travel conditions with the road network to be used for the delivery? Refer to your relevant State transportation of baled or round cotton or other modes or transport industry codes of practice or notices.	Y	N
Are journey plans to instruct the driver on how to achieve pickups and deliveries available?	Y	N